

NOTICE TO COUNSEL

CHANGES TO SCHEDULING OF CIVIL MOTIONS

SUPERIOR COURT OF JUSTICE, NEWMARKET

Effective August 1, 2010, all civil motions in the Superior Court of Justice, Newmarket must be scheduled through the Trial Coordinators' Office.

In order to obtain a date for a regular (one hour or less) or long (more than one hour) civil motion, a "Request to Schedule a Civil (Regular or Long) Motion" form must be completed and faxed to the Trial Coordinator at 905-853-4863.

The Request form can be obtained at the Court Filing Office and Trial Coordinators' Office. A copy of the completed Request form, duly signed by the Trial Coordinator, must accompany the motion record when filed.

NOTE:

The Court Filing Office will not accept any motion material unless the proposed date for hearing has been pre-approved by the Trial Coordinators' Office.

Michael F. Brown
Regional Senior Justice
Central East Region